

# Medical Practitioners Board of Victoria

## *Health Professions Registration Act 2005*

### Provisional Registration - Section 9

#### Australian Medical Council Exam Graduates

#### 1.0 Introduction

Graduates of the Australian Medical Council exams are eligible to apply for general Registration in Victoria only where they successfully completed at least 12 months of approved supervised training.

The Board grants Provisional Registration to enable an eligible applicant to attain experience that is a prerequisite for General Registration in Victoria. This experience should be broad based and should include rotations of 10 weeks in both medicine and surgery and 8 weeks in emergency medicine.

Full particulars of General Registration eligibility requirements are set out on the Board's website – [www.medicalboardvic.org.au](http://www.medicalboardvic.org.au).

#### 2.0 Eligibility for Provisional Registration

You are eligible for Provisional Registration in Victoria if you have successfully completed Australian Medical Council exams and you have been offered a position in a Victorian teaching hospital that will provide you with supervised training.

#### 3.0 Prerequisites for Registration

If you have not been registered in Victoria previously, you must provide the Board with:

- (a) evidence of your primary degree in medicine, and
- (b) evidence that you have completed an internship outside Australia or evidence that you have received the offer of an accredited intern position in Victoria, and
- (c) evidence that you are in good standing with the medical registration authority with which you are currently/were last registered (if applicable), and
- (d) evidence that you meet the requirements of the policy "National English Language Proficiency Requirement for IMGs – see [www.medicalboardvic.org.au](http://www.medicalboardvic.org.au), and
- (e) evidence of primary source verification of your degree in medicine, or evidence that you have applied for primary source verification of your primary degree, and
- (f) details of the supervised training position that you have been offered.

If you have been registered in Victoria previously, you must provide the Board with the following:

- (a) details of the supervised training position that you have been offered, and
- (b) if you have practised medicine outside Victoria since last registered in Victoria, evidence that you are in good standing with the relevant medical registration authority.

#### 4.0 Conditions on Registration

Your Provisional Registration in Victoria is subject to any conditions that may be imposed by the Board, including site(s) at which you may work, duration of registration and professional indemnity insurance.

##### 4.1 Sites

You may apply for Provisional Registration to undertake supervised training at site(s) that will provide you with the training that is a prerequisite for General Registration. You may work only at site(s) approved by the Board

##### 4.2 Duration

Provisional Registration is granted for a maximum period of 12 months at any one time. You may apply to the Board for further Provisional Registration to qualify for General Registration and you may apply to change site(s) during the currency of your Provisional Registration.

## 4.3 Insurance

You must provide evidence when you apply for Provisional Registration that, at the time you commence practice, you will be covered by professional indemnity insurance that meets the minimum terms and conditions set by the Board policy "Professional Indemnity Insurance" – see [www.medicalboardvic.org.au](http://www.medicalboardvic.org.au) for details.

Normally, you will be covered by a general hospital policy that meets Board requirements but you should confirm that this is the case with your employer prior to applying for Provisional Registration.

## 5.0 Applying for Provisional Registration

### 5.1 Lodging an Application

Your application must be completed in full and all mandatory additional documentation must be received before your application will be considered by the board.

When you are applying for Provisional Registration for the first time, your application and supporting mandatory documentation must be submitted as originals.

Where you have been registered previously with Provisional Registration, you may lodge your application and supporting documentation initially by fax but you must also provide the Board with your application and supporting documentation as originals.

### 5.2 Notification of Receipt of the Application

You, and your sponsor's nominated representative, will receive notification by email of the receipt of your application and, where appropriate, the date of the Board meeting at which the application will be considered. You will be advised by mail where you do not provide an email address.

### 5.3 Determination of your Application

You, and your sponsor's nominated representative, will be notified by email within 24 hours of the Board's determination. You will be notified by mail if you do not provide an email contact address.

If you have not been registered previously in Victoria and your application is granted, you will be advised of the steps you must take to give effect to the Board's approval.

If you hold/have held previous Specific/Provisional Registration and your application is granted, you and your sponsor's nominated representative will be advised in writing.

## 6.0 Becoming Registered

### 6.1 Initial Application in Victoria

If your application for Provisional Registration is granted, you will be registered only when you attend the Board's offices by appointment and provide personally to Board staff the information specified in the notice of approval. At this point, your name will be entered on the Register and you will be issued with a certificate specifying the terms of registration.

A key step in this process involves verification of your identity in accordance with the requirements of the Board policy "National Identification Validation Standard for Medical Registration Applicants" –see [www.medicalboardvic.org.au](http://www.medicalboardvic.org.au) for details.

**Note that the Certificate of Good Standing/Certificate of Registration Status submitted with your application is current for 3 months from the date of issue. If you attend the Board's offices to complete registration formalities outside this timeframe, you will be required to provide a Certificate that is current before you can be registered.**

The notice of approval will advise you of your certificate's expiry date. When you present the documentation required, your name will be entered on the Register of Medical Practitioners and you will receive a certificate of registration specifying the terms of your registration.

### 6.2 Further Registration/ Changing Sites

Where the Board determines to grant your application for Provisional Registration, you will be provided with a certificate specifying the terms of your registration by post.

## **7.0 Practising without Registration**

It is an offence under the Act to practise medicine when not registered.

## **8.0 Costs**

Applicants are responsible for any costs incurred in applying for Provisional Registration

## **9.0 Contact Details**

Registration Department  
Medical Practitioners Board of Victoria  
GPO Box 773  
MELBOURNE VIC 3001

Ph: (03) 9655 0500  
Fax: (03) 9655 0580  
Email: [registrations@medicalboardvic.org.au](mailto:registrations@medicalboardvic.org.au)  
Web: [www.medicalboardvic.org.au](http://www.medicalboardvic.org.au)