

Medical Practitioners Board of Victoria

Health Professions Registration Act 2005

Specific Registration – Section 7(1)(a)

Teaching or Research Registration

1.0 Introduction

The Board has power under section 7(1)(a) of the Act to grant specific registration to an international medical graduate not qualified for general registration to undertake a program of teaching or research.

Registration granted is normally for a specific assignment of teaching or research that involves a clinical component and that is for a limited period of time.

Specific Registration under section 7(1)(a) is commonly used to facilitate the demonstration of a medical technique.

Note:

1. *The Board will only grant specific registration to a maximum of 60 months (cumulative across Australia).*
2. *The Board will only grant specific registration under one of the categories specified in section 7(1) of the Act at any one time.*

You will find full particulars of the Board policy “Specific Registration under Section 7(1)(a)” on the Board’s website, www.medicalboardvic.org.au.

2.0 Prerequisites for Registration

To be eligible to apply for specific registration under section 7(1)(a) of the Act for the first time in Victoria, you must provide evidence that:

- (a) You have a primary degree in medicine, and
- (b) You have completed an internship (or equivalent) outside Australia, and
- (c) You are in good standing with the medical registration authority with which you are currently/were last registered, and
- (d) You meet the requirements of the policy “National English Language Proficiency Requirement for IMGs”, and
- (e) you have obtained or have applied for, a primary source verification of your primary degree in medicine through the Educational Committee for Foreign Medical Graduates International Credentialing Service (EICS),

Note: *You may apply for an exemption from these requirements where you are applying for short term registration to demonstrate a medical technique*

In all cases, including an application for further registration or to change site(s) at which you may practise, you must submit with your application details of the teaching/research assignment and details of the supervision structures that will apply to the appointment.

3.0 Supervision

The Board will consider your application only where you provide details of the nature of supervision or oversight that will be provided to you during the course of your program of teaching or research.

3.1 Your Supervisor

Your supervisor must be approved by the Board to perform that role. He or she must have general registration under section 6 of the Act or specific registration under section 7(1)(f) of the Act, must be in good standing, must not have conditions, limitations or restrictions on his or her registration and must advise the board in an approved form of his or her acceptance of the role.

Level of Supervision

Where specific registration is required to demonstrate a medical technique, the nominated supervisor should be responsible for overseeing the demonstration throughout the course of the demonstration.

In other cases, your supervisor must:

- (a) ensure that there are mechanisms in place for monitoring whether you are practising safely
- (b) ensure that he/she is able to be contacted if you require assistance.
- (c) act as your mentor by overseeing your practice.
- (d) periodically conduct a review of your practice.

3.2 Your Supervisor's Responsibilities

The medical practitioner that you nominate to perform the role of your principal supervisor must

- (a) ensure that you are practising safely and are not placing the public at risk,
- (b) observe your work, periodically conduct performance reviews and identify and address any problems,
- (c) notify the Board immediately if he or she has concerns about your clinical work, health or failure to comply with conditions or undertakings,
- (d) ensure that you are practising in accordance with work arrangements approved by the Board,
- (e) obtain approval of the Board for any proposed changes to registration conditions before they are implemented,
- (f) inform the Board if he or she is no longer able to provide for your supervision,
- (g) provide work performance reports to the Board in an approved form at intervals determined by the Board.

4.0 Conditions on Registration

A grant of specific registration under section 7(1)(a) of the Act is subject to any conditions imposed by the Board which may include site/s at which you may work, duration of registration and professional indemnity insurance.

4.1 Sites

You must apply for specific registration for all site(s) at which you will undertake clinical activities.

4.2 Duration

The Board grants specific registration under section 7(1)(a) for a period which is normally for the duration of the assignment, but shall not exceed 12 months at any one time.

If you hold, or have previously held, specific registration in Victoria, you may apply to the Board for further specific registration to undertake a program of teaching or research (including a change of the site(s) at which you may work during a current registration period).

The Board may take into account work performance reports received from your supervisor when considering your application.

The Board will only grant specific registration to a maximum of 60 months (cumulative across Australia).

4.3 Insurance

You must provide evidence to the Board with your application for specific registration that, at the time of commencing to practise, you will be covered by professional indemnity insurance that meets the minimum terms and conditions set by the Board policy "Professional Indemnity Insurance" – see www.medicalboardvic.org.au for details.

5.0 Applying for Specific Registration under Section 7(1)(a)

5.1 Lodging your Application

Your application must be completed in full and all mandatory additional documentation must be received before your application will be considered by the Board.

Where you are applying for registration for the first time, your application and supporting mandatory documentation must be submitted as originals.

Where you have been registered previously in Victoria, you may lodge your application and supporting documentation initially by fax but you must also provide the Board with your application and supporting documentation as originals.

5.2 Notification of Receipt of the Application

You, and your sponsor's nominated representative, will receive notification by email of the receipt of your application and the date of the Board meeting at which the application will be considered (where applicable). You will be notified by mail if you do not provide a contact email address.

5.3 Determination of your Application

You and your sponsor's nominated representative will be notified by email within 24 hours of the Board's determination. You will be notified by mail if you do not provide an email contact address

If you have not been registered previously in Victoria and your application is granted, you will be advised of the steps you must take to give effect to the Board's determination.

If you hold/have held previous registration in Victoria and your application is granted, you and your sponsor's nominated representative will be advised in writing.

5.4 Becoming Registered

5.4.1 Initial Registration

If you have applied for specific registration in Victoria for purposes other than to demonstrate a medical technique for the first time and your application is granted, you will be registered only when you attend the Board's offices by appointment and provide personally to Board staff the information specified in the notice of approval. At this point, your name will be entered on the Register and you will be issued with a certificate specifying the terms of registration

A key step in this process involves verification of your identity in accordance with Board policy "National Identification Validation Standard for Medical Registration Applicants" – see www.medicalboardvic.org.au for details

If you have applied for specific registration to demonstrate a medical technique for the first time, you may be exempted from the requirement that you attend the Board's offices in person to complete these registration formalities. The notification that you receive of the Board's approval of your application will advise you of the steps that you must take to become registered.

Note that your Certificate of Good Standing/Certificate of Registration Status submitted with your application is current for 3 months from the date of issue. If you attend the Board's offices to complete registration formalities outside this timeframe, you will be required to provide a Certificate that is current before you can be registered.

5.4.2 Further Registration/ Changing Sites

Where the Board determines to grant your application for specific registration, you will be provided by post with a certificate specifying the terms of your registration..

5.4.3 Practising without Registration

It is an offence under the Act to practise medicine when not registered.

6.0 Costs

You are responsible for any costs incurred in applying for specific registration under section 7(1)(a) of the Act.

7.0 Contact Details

Registration Department
Medical Practitioners Board of Victoria
GPO Box 773
MELBOURNE VIC 3001

Ph: (03) 9655 0500
Fax: (03) 9655 0580
Email: registrations@medicalboardvic.org.au
Web: www.medicalboardvic.org.au